

School of Nursing Policy FP-01

## Adjunct Faculty Orientation

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### **Effective Date**

Spring 2007

### **Last Revision Date**

4/1/2022

### **Responsible Party**

Divisional Dean, Associate Divisional Dean/Chief Nurse Administrator, Program Directors, and Clinical Coordinators.

### **Scope and Audience**

Adjunct faculty (teaching either face to face or online distance delivery) in all programs whether funded by state appropriated and self-support funds.

### **Additional Authority**

BSU: Employment of Part Time Adjunctive Faculty (Policy 4220)

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## **1. Policy Purpose**

To ensure that orientation of new Adjunct Faculty is clearly defined, and that all parties adhere to the process. All Adjunct Faculty will be oriented to Boise State School of Nursing's mission, philosophy and overall structure of the school and specific program requirements and policies.

This may include as appropriate: an overview of teaching strategies, educational theories, evaluation techniques, specific objectives, requirements of course, and required reporting of student injuries/exposures in clinical settings.

## 2. Policy Statement

Upon hire by the Divisional Dean, Chief Nurse Administrator, or Program Director, Human Resource requirements are completed.

The Divisional Dean, Chief Nurse Administrator, or Program Director or designated staff implements the program specific orientation and mentorship process.

Refer to each program orientation process. Each program utilizes a checklist to verify completion.

## 3. Forms

N/A

## 4. Related Information

BSU: [Employment of Part Time Adjunctive Faculty \(Policy 4220\)](#)

CHS: None

SON: None

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## Last Review Date

4/1/2022

## Revision History

Spring 2007, July 2020, 4/1/2022