

# Adjunct Faculty

## Letter of Appointment (LOA) Dates

Semester		LOA Begin Date	LOA End Date	First Paycheck	LOA Due to HR	# of Weeks	Standard Hours Converted		
							3 credit	4 credit	6 credit
<b>Spring 2024</b>	1st 5-week	Jan 01, 2024*	Feb 16, 2024	Jan 19, 2024**	Dec 15, 2023	7	12	16	24
	1st 7-week	Jan 01, 2024*	Mar 01, 2024	Jan 19, 2024**	Dec 15, 2023	9	8	11	16
	1st 10-week	Jan 01, 2024*	Mar 22, 2024	Jan 19, 2024**	Dec 15, 2023	12	8	11	16
	2nd 5-week	Feb 05, 2024	Mar 22, 2024	Mar 01, 2024	Dec 15, 2023	7	12	16	24
	2nd 7-week	Feb 26, 2024	May 03, 2024	Mar 15, 2024**	Feb 16, 2024	10***	8	11	16
	2nd 10-week	Feb 05, 2024	May 03, 2024	Mar 01, 2024	Dec 15, 2023	13***	8	11	16
	3rd 5-week	Mar 18, 2024	May 03, 2024	Apr 12, 2024	Feb 16, 2024	7	12	16	24
Full Semester	Jan 01, 2024*	May 03, 2024	Jan 19, 2024**	Dec 15, 2023	18	8	11	16	
<b>Summer 2024</b>									
<b>Summer 2024</b>	1st 3-week	May 06, 2024	May 24, 2024	May 24, 2024**	April 19, 2024	3	32	36	40
	1st 7-week	May 06, 2024	Jun 21, 2024	May 24, 2024**	April 19, 2024	7	12	16	24
	14 week	May 06, 2024	Aug 09, 2024	May 24, 2024**	April 19, 2024	14	8	11	16
	1st 5-week	May 27, 2024*	Jun 28, 2024	Jun 21, 2024	April 19, 2024	5	16	22	32
	10-week	May 27, 2024*	Aug 02, 2024	Jun 21, 2024	April 19, 2024	10	8	11	16
	2nd 7-week	Jun 24, 2024	Aug 09, 2024	Jul 19, 2024	Jun 07, 2024	7	12	16	24
	2nd 5-week	July 1, 2024	Aug 02, 2024	Jul 19, 2024**	Jun 07, 2024	5	16	22	32
	2nd 3-week	July 22, 2024	Aug 09, 2024	Aug 16, 2024	Jun 07, 2024	3	32	36	40
*Holiday included in week calculation for processing **Only includes 1 week of pay *** Includes Spring Break Week									