(1501-2017) NURS Faculty Self-Evaluation

 **NOTE**: **You will be signed out of Faculty180 after 60 minutes of inactivity for security reasons. Please save your work accordingly.** It is recommended to prepare your evaluation narratives in a [Word document version of the form](https://www.boisestate.edu/academics-deptchairs/faculty180/faculty-resources/annual-evaluation-forms/) before entering it into this evaluation form. If you will be away from your desk for an extended time, place a character/number in any/all required fields and **save** your work so as not to lose it.

**ALSO NOTE:** **Do not** hit the 'Evaluate' button while you have an evaluation form opened, even if it's minimized. This will reload the form, and you will lose any unsaved progress.

**Instructions**

Faculty, please use this form to conduct a self-evaluation of your performance for the past calendar year, as well as to discuss goals for the current calendar year. Your Activities Report will be automatically attached to this Self-Evaluation form.

Your school has requested that you include the following documents in your evaluation:

* Load a copy of your full CV in the Attachments section at the bottom of this form.
* Please attach article PDFs to the appropriate citation under ***ACTIVITIES > RESEARCH: Scholarly and Creative Contributions***

AEvaluation Period

|  |  |
| --- | --- |
| **Past Calendar Year** |                                                                                                                                                  |

BGoals for the Past Calendar Year

Identify the Goals you established for the Past Calendar Year (spring and fall). Identify how each goal was met or not met. (Add more lines as needed) NOTE: Administrative Assignment is a subset of service that includes assigned roles such as Coordinators, Simulation Facilitators, etc.

|  |  |
| --- | --- |
| **Teaching (past calendar year)\*** |  11pt 12 WORDS |
| **Scholarship (past calendar year)\*** |  11pt 12 WORDS |
| **Service (past calendar year)\*** |  11pt 12 WORDS |
| **IF APPLICABLE--Administrative Assignment--Service (past calendar year)** |  11pt 12 WORDS |

CResearch Requirements: For tenure-track and tenured faculty only

|  |  |
| --- | --- |
| **Have you satisfied COHS scholarship peer-reviewed publication requirements for the past calendar year?** |  Yes No NA |
| **If not, please discuss why** |  11pt 0 WORDS |

DSchool Funds Received over the Past Calendar Year

Please identify how you have used funds received from the School over the past calendar year. The funds are normally allocated for uses such as research, projects, startup funding, or professional development. NOTE: Do NOT report (external) grant funding here; only report internal funds.

|  |  |
| --- | --- |
| **Budgeted Funds Used over the Past Calendar Year\*** |  11pt 0 WORDS |

EPast Year: Other Faculty Comments (optional)

What else about the past calendar year would you like to share that you believe may be important in terms of evaluating your performance?

|  |  |
| --- | --- |
| **Faculty Comments** |  11pt 0 WORDS |

FUpcoming Calendar Year: Goals

Progress towards these goals and your corresponding actions will be used for next calendar year’s Faculty Academic Annual Evaluation. Identify each goal and your planned outcome. NOTE: Administrative Assignment is a subset of service that includes assigned roles such as Coordinators, Simulation Facilitators, etc.

|  |  |
| --- | --- |
| **Teaching Goals\*** |  11pt 12 WORDS |
| **Scholarship Goals\*** |  11pt 12 WORDS |
| **Service Goals\*** |  11pt 12 WORDS |
| **IF APPLICABLE--Administrative Assignment--Service** |  11pt 12 WORDS |

GProjected Budget for School Funds Received over the Upcoming Calendar Year

Provide a projected budget for how your funds will be used by amount and activity. You may also identify the funds you would like to receive from the School next year. The funds are normally allocated for uses such as research, projects, start-up funding, or professional development. NOTE: Do NOT report (external) grant funding here; only report internal funds.

|  |  |
| --- | --- |
| **School Funds Projected for the Upcoming Calendar Year\*** |  11pt 0 WORDS |

HUpcoming Calendar Year: Other Faculty Comments (optional)

What else about the upcoming calendar year would you like to share that you believe may be important in terms of evaluating your performance?

|  |  |
| --- | --- |
| **Next Year: Faculty Comments** |  11pt 0 WORDS |

IFaculty E-signature

Please enter the date when you complete this form. You may make further changes until you SUBMIT this from the Evaluation Menu.

|  |  |
| --- | --- |
| **Full Name\*** |  |
| **Date Completed\*** |  |